

# FINANCIAL INFORMATION

## Student Fees

### Enrollment Fees

All students enrolling in credit classes are required to pay enrollment fees. The current enrollment fee is \$46 per unit, but is subject to change without prior notice.

Students who are unable to pay the fees may be eligible for financial aid or the California College Promise Grant (CCPG). All students are encouraged to complete the free application for Federal Student Aid (FAFSA) or California Dream Act application. For more information about the California College Promise Grant, NVC Promise, scholarships, loans, and grants, students should contact the Financial Aid Office, (707) 256-7300, Room 1132.

Note: Students who receive General Assistance, TANF, SSI or who are low income may apply for a fee waiver. See the Financial Aid section of the catalog for more information.

### Non-Resident & International Tuition Fees

Students who are Non-residents of California (with the exception of AB540 students) and International Students are required by the state to pay both the non-resident fee and the Capital Outlay fee totaling \$316 per unit in addition to the enrollment fee. These fees are subject to change without prior notice.

### Accident Insurance Fee

All students are required to pay an Accident Insurance Fee of \$1 per semester when they register for courses. The policy provides secondary insurance coverage for injuries and accidents, not illnesses, sustained by a registered student while involved in a class or other college sponsored activity. This fee is non-refundable once the term begins. All accidents should be reported immediately to your instructor and the Risk Management Services office. A copy of the policy is available from the Facilities Services and Risk Management Services offices in Bldg. 4100, (707) 256-7584.

### Student Health Services Fee

Students taking more than 3 units in Fall and Spring are required to pay a semester health services fee of \$20. Students taking 3 or fewer units in Fall and Spring are required to pay a semester health services fee of \$10. Students taking any number of units in Summer are required to pay a semester health services fee of \$10. Students taking only off-campus training classes which do not exceed a total of 40 hours of class time will be exempt from paying the fee.

Please note: Only students who depend exclusively upon prayer for healing may request a refund of the Student Health Services Fee. The refund form is available at the Student Health Center located in Building 2250.

This fee is non-refundable once the semester begins.

### Student Representation Fee

All credit students are required to pay a \$2 Student Representation Fee to the Associated Students of Napa Valley College (ASNVC), the student governing body. ASNVC officers may represent students' views at city, county and district governments, as well as state legislative offices and other government agencies. This fee is non-refundable once the semester begins.

A student may, for religious, political, financial or moral reasons refuse to pay the fee.

For more details or if you have questions regarding the \$2 Student Representation Fee, please contact the Coordinator of Student Life at (707) 256-7341 or visit the Student Life Office located in Room 1342.

### Materials Fee

Specific courses may require a materials fee in addition to the course cost per unit to cover the cost of materials used in these courses. The course materials fee is listed in the section information of the class schedule and may be subject to change from term to term. Non-payment of materials fees may result in being dropped from the class.

Please note: Financial Aid does not cover the cost of materials fees.

### International Student Fees

International students must pay a nonresident tuition fee of \$307.00 per unit (plus the \$46 per unit enrollment fee). There is no financial aid available for international students. Tuition and enrollment fees will be collected in full at the time of registration.

The estimated costs for an academic year are as follows:

\$8,620	Tuition and fees based on 12 units minimum required for 1 visa student.
\$8,376	Food and housing (based on home stay)
\$2,228	Books and other educational expenses
\$1,126	Transportation
\$3,160	Miscellaneous and personal
\$1,116	Mandatory medical insurance (fall and spring/summer)
\$24,726	Total

### Appealing Fees

Students who wish to appeal Enrollment Fee decisions must file a Petition for Late Add, Drop, or Refund by the end of the term in which the fee is charged. Forms for this petition can be obtained through the Admissions and Records Office located in Building 1300 or online on the Admissions and Records page under Admissions & Records Forms. More information concerning these appeals can be obtained through the Admissions and Records Office in Building 1300 or by calling (707) 256-7200.

### Enrollment Fee Refunds

Students who drop their classes by the deadline to drop without a "W" are eligible for an automatic refund of enrollment fees corresponding to the number of units dropped. Refunds will not be issued to students who drop after this date. Classes canceled by the college will automatically be refunded to the student. Please note: Late Start and Short Term courses will have a different "last day for refund" date. Please consult the Registration Calendar or the Late Start/Short Term Section Information Report on the Web Advisor home page for specific course refund dates.

Refunds for students with a Credit Waiver or California College Promise Grant are returned to the appropriate District account. Fees for canceled classes are automatically refunded.

For more information, contact the Cashier's Office at (707) 256-7188.

## Processing of Refunds

All refunds processed for dropped classes are charged a \$5 processing fee per student per semester. Credit card payments can only be refunded to the original credit card charged within 180 days of original payment. Refunds are processed approximately six weeks after late registration ends. Refunds are payable to the student whose name appears on the enrollment receipt regardless of who paid the fees. Refund checks will be mailed to the student's address that appears in their student record. Please notify the Admissions and Records Office with any address changes to ensure that you receive your refund check in a timely manner.

## Non-Resident & International Student Refunds

Refunds for non-resident and international tuition will automatically be refunded. To determine the amount of the tuition fee for non-resident and international students to be refunded, please refer to the following schedule:

Drop Date Request Submitted:	Regular Semester	Summer Session
During the first two weeks of instruction	100%	100%
3rd week of instruction	75%	50%
4th week of instruction	50%	25%
5th week of instruction	25%	0%
After 5th week of instruction	0%	0%

Students who are unable to apply for a refund prior to the deadline due to personal illness or injury may apply for a late refund. A Petition for Late Add, Drop, or Refund Form must be submitted prior to the end of the semester/summer session and must include documentation of the circumstances which warrant approval of a late refund. Any petition without documentation attached will automatically be denied.

For more information, please refer to the Napa Valley College (<http://www.napavalley.edu/Pages/default.aspx>) website and select the *Fees and Refunds* link.

Reference: BP/AP 5030 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BP4T93763811>)

## Financial Aid

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## Our Mission

The mission of NVC Financial Aid programs is to promote student access and success by providing academic support and financial assistance to eligible students who want to pursue higher education.

As a result of participating in one or more of the Financial Aid, EOPS, or related programs, students will:

- Possess communication and social skills to success fully interact with family, friends and in the community;
- Integrate self-management skills that promote confidence, personal responsibility and active participation in any environment;
- Apply appropriate job seeking and employment retention skills in the ever-changing world of work;

- Develop collaborative relations that are respectful of diversity and individual differences;
- Discern, analyze, evaluate, and solve problems in all aspects of their lives; and
- Possess an esteemed sense of self and identity with confidence in one's heritage, upbringing, and personal characteristics.

Reference: BP/AP 5130 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGGRRY6F52A5>)

## Eligibility

Financial aid eligibility begins with an assessment of a family's ability to contribute to the cost of education. Based on information provided on the FAFSA or CADAA, an Expected Family Contribution (EFC) is calculated. This amount determines eligibility for financial aid. The FAFSA are to be completed by students who are US Citizen or eligible non-citizens. The CADAA are to be completed by students who are AB540 Eligible Dreamer or DACA. AB540 Eligible Dreamer or DACA are not eligible for Federal Title IV financial aid; they will be considered for state financial aid.

The FAFSA is processed by the U.S. Department of Education. The CADAA is processed by the California Student Aid Commission. The family contribution is based on a standard methodology established by the federal government. This methodology evaluates a number of factors which includes student's income and assets (and those of student's parents, if applicable) and family size. The Financial Aid Office will review the results of the analysis and make appropriate awards.

In determining eligibility, students may be asked to provide additional documents such as high school transcript, Federal Tax Return or IRS Tax Return transcripts, untaxed income verification, etc.

Students enrolling in a program of study abroad approved for credit at NVC may be eligible for financial aid. Students are encouraged to contact the Financial Aid Office early in their planning process.

In order to qualify for financial aid, students must:

- Be a regular student enrolled in a financial aid eligible program leading to a degree or certificate;
- Be in good academic standing;
- Demonstrate financial need;
- Be a U.S. citizen, or eligible non-citizen;
- Certify compliance with Selective Service Registration requirements;
- Not be in default on any loan or owe a repayment on any grant made under any Title IV program;
- Have a Social Security number; and
- Have a high school diploma or recognized equivalent.

State financial aid including the CalGrant, Student Success Completion Grant, California College Promise Grant (CCPG) and the NVC Promise Program are also available to students who meet the AB 540 criteria. More information is available in the Financial Aid web page.

## Expenses

The following budget offers a guideline of expenses for a school year at NVC:

## Estimated 9-Month Standard Budget

Fees	\$1,352
Books and Supplies	\$1,125
Room and Board	\$17,253

Transportation	\$918
Personal/Miscellaneous	\$3,843
Total	\$24,491

Note: Budget based on student living away from home.

Any student or parent who would like to discuss detailed expenses should contact the Financial Aid/EOPS Office, Building 1100, Room 1132 at (707) 256-7300.

## Applying for Financial Aid

Students must apply for financial aid each year. The priority application period is October 1st through March 2nd for the following academic year; however, applications are available throughout the year. It is a good idea to plan ahead as the process is lengthy.

### Step 1: Apply for Financial Aid

- Complete the **FAFSA** (Free Application for Federal Student Aid) at StudentAid.gov (<https://studentaid.gov/h/apply-for-aid/fafsa/>) if you are a U.S. citizen or eligible non-citizen; OR
- Complete the **CADAA** (CA Dream Act Application) if you are an AB540 eligible Dreamer or DACA at <https://dream.csac.ca.gov/>.

Links to these applications may also be found on the Financial Aid web page at [www.napavalley.edu/financialaid](http://www.napavalley.edu/financialaid) (<http://www.napavalley.edu/financialaid/>) by selecting "Financial Aid Applications."

### Step 2: Apply for Admissions to NVC (if not yet completed)

Select the "Enroll Now" link at <http://www.napavalley.edu/>, then click on the CCCApply (Admissions Application). Be sure to provide your social security number (if applicable), legal name, current mailing address, and email addresses. Your financial aid application will not be processed until you have completed the application for admissions to NVC.

### Step 3: Check the Status of Your Application and Submit Missing Documents

NVC should receive your financial aid application about 1 week after you submit it to the online processing center. An email will be sent to your NVC Student Email Address from Financial Aid after we have received your application. Complete the financial aid application process:

- Login to WebAdvisor and click on "Financial Aid Self Service".
- Click on "Complete required documents" to determine what additional information you (and your parents if applicable) must submit to complete your financial aid file. Click the link under the missing item to open the form or process you need to complete.
- Return any required documents to the Financial Aid Office electronically through DocuSign as soon as possible. Your financial aid application will not be processed for awards if you have missing or incomplete documents.
- Average processing time is 6-8 weeks after you have submitted all required documents. Peak processing time may be 12-16 weeks or longer.

Forms are also available online at [www.napavalley.edu/financialaid](http://www.napavalley.edu/financialaid) (<http://www.napavalley.edu/financialaid/>) under the "Forms" button.

### Step 4: Choose Your Financial Aid Refund Option (Payment Options)

- **Watch for a bright green BankMobile envelope in the mail or an email from Bank Mobile to your NVC Student Email Address after your financial aid file is complete.** NVC has partnered with BankMobile to provide electronic options for financial aid refunds (payments) to students. You must use the personal access code provided in your

green envelope or email to login to BankMobile and choose how you want to receive your money.

### Step 5: Review Your Awards and Offer Letter

- **When your file is complete, NVC will send you an offer notification email.** You may view your awards and print your offer letter in WebAdvisor Financial Aid Self-Service at any time.
- CA College Promise Grants (CCPG) (formerly known as the Board of Governors Fee Waiver) is a waiver which pays the CA resident enrollment fees. The CCPG is awarded to eligible students before your file is complete. All other financial aid grants, work study, and loans are awarded AFTER you complete your financial aid file.
- Financial aid refunds are paid on regularly scheduled payment dates. See "Important Payment Information" at [www.napavalley.edu/financialaid](http://www.napavalley.edu/financialaid) (<http://www.napavalley.edu/financialaid/>) for more information.

### Awards

Priority for financial aid funding is given to students who demonstrate the highest need. Students who file applications by March 2nd and complete their file by submitting all required documents will be considered first priority for the Fall semester.

Aid will then be awarded based on need. Applications will be accepted throughout the academic year, and awards will be made throughout the year as long as funds are available.

## Financial Aid Disbursement

The Federal Pell Grant is disbursed twice each semester. Federal SEOG, EOPS Grant, CARE Grant, Cal Grant B, Cal Grant C, SSCG and other grants are disbursed once each semester. Federal Direct Loans are disbursed in two payments during the eligible loan enrollment period. Loan payment dates vary by individual borrower eligibility and may require supplemental documentation prior to each disbursement. Financial aid refunds are processed on regularly scheduled payment dates throughout the academic year. For more information see Important Payment Information on the Financial Aid web page at [www.napavalley.edu/financialaid](http://www.napavalley.edu/financialaid) (<http://www.napavalley.edu/financialaid/>).

Students may choose one of two ways to receive their grant and loan funds:

1. Electronically deposited to a student's personal Bank account.
2. Electronically deposit to the Bank Mobile Vibe account.

Federal and District Work Study checks are issued at the end of each month, based on the number of hours worked during the pay period, and are direct deposited into the student's bank account (if applicable) or mailed to students.

### Repayment Regulations

Students who receive financial aid payments are subject to repayment rules as outlined by the federal government. A student who withdraws, drops out, or receives all failing grades (F, NC, NP, W) at the end of the term may be required to repay all or part of any financial aid funds received

Students who owe a repayment of financial aid funds will be ineligible to receive additional aid at this or any college until the student makes satisfactory arrangements for repayment. Students may have their repayment reduced or canceled if they attend an academic related activity or re-enroll and complete at least 1/2 unit during the term from which they withdrew. Students who owe a repayment of federal financial

aid will be referred to the Department of Education for collection. Contact the Financial Aid/EOPS Office for more information.

### Financial Aid for Non-Standard or Clock Hour Programs

A “non-standard program” for financial aid purposes is a program with courses that extend over more than one semester or programs that must be measured in clock hours for Federal/ State approval or licensure. If enrolled in a non-standard program, financial aid will be prorated based on the length of the program and the number of units or hours earned. Financial aid disbursements for non-standard programs may be paid at different intervals than payments for semester-based, credit programs. Students attending non-standard programs may be required to verify attendance and the number of hours and weeks completed in the program prior to receiving financial aid payments. Contact the Financial Aid/EOPS Office at (707) 256-7300 for more information.

The following financial aid eligible programs have been identified as “non-standard” at NVC:

- Basic Police Academy
- EMT-P. Paramedic
- Vocational Nursing

## Financial Aid Programs and Grants

### Grants

The California College Promise Grant (formerly Board of Governor’s Enrollment Fee Waiver - BOGW) is available to students in need of enrollment fee assistance. To be eligible, a student must be a California resident or eligible under AB540 criteria (as of January 1, 2013), and:

- Complete the FAFSA and be determined eligible (most common method) or the California Dream Act application for AB540 students; or
- Be a recipient of Temporary Assistance for Needy Families (TANF), Supplemental Security Income (SSI) or General Assistance, or
- Meet special classification standards; or
- Meet the following income standards.

#### 2021-2022 California College Promise Grant (CCPG) Income Standards

Family Size	Total 2019 Family Income
1	\$19,140 or less
2	\$25,860 or less
3	\$32,580 or less
4	\$39,300 or less
5	\$46,020 or less
	(Add \$6,720 for each additional family member)

**NVC PROMISE Program** - The Napa Valley College (NVC) Promise is now a 2 year program available to eligible full-time, first-time freshmen students, regardless of family income, who attend Napa Valley College in their first year after high school graduation and second year students who attend a California Community College full-time during the previous academic year. Students who attended college as a high school student (dual-enrolled) are considered to be first-time college freshmen after high school graduation and are eligible for this program.

The NVC Promise provides the following benefits for the first and second year:

- Grant and/or Scholarship to pay covered fees.
- Reduced cost parking permits.
- Exemption from the Pay-to-Stay requirement.

The NVC Promise application and information is available online at [www.napavalley.edu/promise](http://www.napavalley.edu/promise) (<http://www.napavalley.edu/promise/>). Students must complete the FAFSA or CADAA and the NVC Promise Application each year to apply or renew their application to determine eligibility.

**Federal Pell Grants** of up to \$6,495 per academic year are available to qualified students. This federal aid program is designed to provide assistance to those who demonstrate financial need while attending college. Students must submit the FAFSA each year to determine eligibility.

**Federal Supplemental Educational Opportunity Grants (FSEOG)** of \$100 to \$4,000 per academic year from federal funds may be available for Pell Grant eligible students who have financial need.

**Cal Grant Awards** are available to students who meet specific criteria and apply by March 2nd each year. Entitlement grants are awarded to high school seniors and students who graduated from high school the previous year. Competitive grants are awarded to students who are not eligible for an entitlement grant and who meet specific scoring criteria. California Community College students who missed the March 2nd deadline may apply for additional Cal Grant consideration. The deadline to apply is September 2nd. There are three types of awards available:

- **Cal Grant A Awards** are available to students who will attend a 4-year California college or university, but will be held in reserve for a community college student until they transfer.
- **Cal Grant B Awards** are available to students from low-income households and average up to \$1,656 per year. This award may be used at both California Community Colleges and at four-year California colleges or universities.
- **Cal Grant C Awards** of up to \$1,094 per year for training related costs are available to students pursuing a vocationally-oriented course of study of no more than 2 years in length.

**Student Success Completion Grant (SSCG)** awards of up to \$4,000 annually are given to Cal Grant recipients who are enrolled at least full time (12 or more units). Students enrolled between 12 units to 14.5 units of course work required for their declared program of study are eligible for up to \$649 per semester. Students enrolled in a minimum of 15 units of course work required for their declared program of study are eligible for up to \$2,000 per semester. The intent of the program is to support student persistence, retention and success by providing students with additional assistance in order to complete their program with “scheduled timeframes”.

**CHAFEE Grants** of up to \$5,000 are available to current or former foster youth who have not reached their 26th birthday as of July 1 of the award year. Contact the Financial Aid Office at (707) 256-7300 for additional information.

**Bureau of Indian Affairs Grants** are available to students who are at least one-quarter Native American. These grants provide supplemental funds for educational expenses. Contact the Bureau of Indian Affairs at (916) 978-4329 or the local tribal council for application information.

**CARE Grants** are available for single parent EOPS students receiving CalWORKs/TANF to help pay for books, transportation, and child care.

Support services to assist students in meeting their goals are part of the program.

**Extended Opportunity Programs and Services Grants (EOPS)** are available to eligible EOPS students with financial need. Additional support services are available through the EOPS program.

## Work Study Program

The Work Study Program at Napa Valley College allows eligible students to gain valuable work experience and earn money while attending school. A work study award is a form of "self-help" financial aid that provides employment opportunities for students who need financial assistance in order to meet college expenses. Work study jobs are limited to a maximum of 20 hours per week, but usually have flexible hours to accommodate a student's academic schedule. Jobs are not guaranteed and eligibility to work must be renewed each academic year. Students interested in the Work Study Program need to register for the WorkStudy Waitlist (<https://www.napavalley.edu/studentaffairs/FinancialAid/Pages/WorkStudyInformation.aspx>) each academic year. As positions become available, students who registered for the Waitlist will be contacted.

### Student Eligibility

- Enroll at Napa Valley College in an eligible program leading to a degree or certificate.
- Be a U.S. Citizen or eligible non-citizen
- Meet and maintain Financial Aid Satisfactory Academic Progress (<http://www.napavalley.edu/studentaffairs/FinancialAid/Pages/FinancialAidAcademicProgressPolicy.aspx>) standards.
- Must enroll and maintain at least 6 units per semester.

*International students* may work in a district work study job on campus, if a job is available, and may work 3-20 hours per week. Students must present a F1 visa passport, I-94, Social Security Card, and approval from the International Student Advisor (I-20) prior to employment. To be eligible, an International student must:

- Maintain their F-1 visa status;
- Be enrolled in at least 12 units each semester;
- Meet and maintain Financial Aid Satisfactory Academic Progress (<http://www.napavalley.edu/studentaffairs/FinancialAid/Pages/FinancialAidAcademicProgressPolicy.aspx>) standards.

*Federal Work Study (FWS)*—Federal Work Study is a federally funded program available to students who submit the FAFSA and demonstrate financial need. FWS funding is limited, so not all students who receive a work study award will be able to work. Students who submit the Free Application for Federal Student Aid (FAFSA) and check the "interested in work study" box are automatically considered for federal work study awards.

*District Work Study* - Napa Valley College (NVC) provides a limited amount of District funding for the work study program and is designed to extend part-time employment opportunities to students who need financial assistance in order to meet college expenses.

*CalWORKs Work Study* funds are allocated to provide paid work opportunities that will enable CalWORKs students to meet CalWORKs work requirements while pursuing an educational program, to provide students with work experience that will make them more marketable when they finish their educational program, and to provide them with an additional source of income within the requirements of the CalWORKs

program. If you are a participant in the CalWORKs program please contact your CalWORKs Counselor or Advisor in the Financial Aid/EOPS Office for assistance. Must set up an intake appointment with the NVC CalWORKs counselor to determine eligibility.

More information is available online at [www.napavalley.edu/financialaid](http://www.napavalley.edu/financialaid) (<http://www.napavalley.edu/financialaid/>)

## Loans

Federal Direct Loans are available to eligible students who have completed the financial aid application process. These loans have a low interest rate and are repayable six months after the borrower ceases to be a half-time student. Loan applications are available in September of the fall semester with an application deadline in April. Additional Direct Loan information is available at the Financial Aid/EOPS Office or online. (<http://www.napavalley.edu/studentaffairs/FinancialAid/Pages/default.aspx>)

## Financial Aid Satisfactory Academic Progress

The complete Financial Aid Satisfactory Academic Progress (SAP) Policy is available in the Financial Aid/EOPS Office and on their website. (<http://www.napavalley.edu/studentaffairs/FinancialAid/Pages/default.aspx>)

Each recipient of Financial Aid at Napa Valley College (NVC) must maintain Satisfactory Academic Progress in order to remain eligible for aid. Financial Aid refers to all federal, state, and local funds administered by the Financial Aid/EOPS Office. Satisfactory Academic Progress means the completion of the minimum number of units required by federal, state, and local guidelines, a 2.0 GPA, and progress towards completing an eligible degree or certificate.

It is the responsibility of all financial aid recipients to understand the terms and conditions of the NVC Financial Aid Satisfactory Academic Progress (SAP) Policy in order to maintain their eligibility to receive aid.

Three standards are used for the assessment of Satisfactory Academic Progress:

1. GPA, or required minimum grade point average. Students are required to maintain a 2.0 minimum cumulative GPA. The GPA will include all aided and unaided terms at NVC.
2. Pace, or required minimum completion rate. The minimum pace rate is 67% of all cumulative units attempted. Pace is the rate at which a student completes requirements for their educational goal and is calculated by dividing the number of cumulative units completed by the number of cumulative units attempted. Remedial and ESL units do count when calculating Pace for SAP.
3. Timeframe, or maximum number of attempted units the student is allowed to reach his/her educational objective. The maximum timeframe is 150% of the published length of the student's declared program. Timeframe includes transfer units and all aided and unaided terms of attendance. Students pursuing an AA/AS degree or transfer program are expected to complete their academic program at the end of 90 units. Students enrolled in a Certificate program are expected to complete their academic program in the equivalent of 150% of the published units required for completion.

A recipient may be required to repay all or part of the funds received if he/she withdraws from all units during a semester or completes all units with "F," "NP," "I," and/or "W" grades. If this occurs, the student may be required to repay all or part of the funds received. Students who have

a cumulative GPA of less than a 2.0, pace rate below 67%, or who have exceeded the allowable timeframe may be disqualified from Financial Aid.

Students experiencing academic difficulties are encouraged to use the college's support services to maintain satisfactory academic progress and to remain in good standing. Students who fail to meet Satisfactory Academic Progress standards may have their aid disqualified. Documented extenuating circumstances that adversely affect academic performance (e.g., illness, family problems) will be considered through an appeal process.

Financial aid may be denied for any one of the following reasons:

1. Student fails to meet SAP standards;
2. Student has already completed an AA/AS degree, vocational certificate, BA/BS degree or higher, or 90 semester units;
3. Student cannot mathematically finish the declared program of study with the required cumulative GPA and pace within the allotted timeframe;
4. Student has already received 6 or more full-time equivalent years of Federal Pell Grant;
5. Student changes major multiple times;
6. Students on NVC dismissal (no appeal while on dismissal).

Students in the above categories will be required to submit a financial aid appeal to be considered for financial aid at NVC. The appeal process requires that academic transcripts from all prior schools be on file in the Admissions and Records Office and evaluated for educational plan development. All appeal decisions are final and incontestable.

## VETERANS BENEFITS

Veterans Services provides student support services to all NVC veteran students and veterans dependents. Program services are organized around three key areas:

1. One-on-one academic counseling for veterans that includes academic and university transfer advisement, career and goal planning, and guidance on balancing academic and personal life.
2. Benefits advising for veterans, reservists, guard, and dependents of veterans on completing and filing VA claim forms for federal and state education assistance programs, including assistance with special procedures for veterans' priority registration and dependents' CalVet College Fee Waiver program.
3. Educational support around navigating the VA health care system and understanding Veterans Health Administration (VHA) and Veterans Benefits Administration (VBA) benefits, including the multiple VA health care systems in Northern California and beyond.

Various federal and state agencies determine eligibility for veterans benefits for both student veterans and veterans' dependents. Students who intend to use VA educational benefits must contact the Veterans Services Office each semester to complete all necessary forms. It may take the VA four to eight weeks to process the documents for benefits, and students should plan accordingly. Those seeking four-year degrees are advised to keep track of their entitlement and anticipate any funding limitations.

*Attendance* - Federal regulation states that students using Veterans Affairs (VA) education benefits must follow the certifying institution's attendance policy. See sections of the catalog regarding NVC attendance requirements for details. Students not following the set attendance

policy will become ineligible to receive full or partial VA benefits for the semester in question.

*Verification of Continued Enrollment* – Students who are using their Veterans Education benefits may be required to verify attendance with the Veterans Administration each month for continuation of benefits throughout the semester. Contact Veterans Services for more information.

*Veterans Satisfactory Academic Progress* - Federal regulations state that NVC is required to report a termination of Veterans Affairs benefits for any veteran or eligible person who is subject to dismissal. See sections of the catalog regarding college probation and dismissal for details. Payment of educational assistance allowance to a student terminated for unsatisfactory progress may resume at NVC once the student has been reinstated after dismissal.

## OTHER AID AND BENEFITS

### Scholarships

Scholarships ranging from \$500 to \$5,000, are awarded each year to students through an online application process overseen by the NVC Office of Financial Aid in partnership with the Napa Valley College Foundation. Annual workshops, along with individual assistance are provided to help students with the application process. All students are encouraged to apply. Applications are accepted from November through February for the following academic year. For more information contact the Financial Aid/EOPS Office at (707) 256-7300.